



InfiniteVisions

**Windsor Management Group**  
8950 South 52<sup>nd</sup> Street, Suite 309 Tempe, AZ 85284

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Infinite Visions Enterprise Edition W2 and 1099 Reporting Information for  
Tax Year 2007

Infinite Visions Enterprise Edition provides the Electronic method for filing/printing of W-2 and 1099 information. Form and file updates required for 2007 will be available in the 2.1 product release scheduled for distribution to users later in November. Detailed Calendar Year-End processing instructions will accompany that program release.

For Electronic filing, recipient copies will print on “blank” form stock. The blank forms are perforated and have recipient instructions printed on the back. This method eliminates printer alignment problems and makes mailing and filing much easier while providing a better recipient format. All forms are single sheet laser type and can be obtained from:

Safeguard Business Systems	Mike Den Bleyker	(877) 797-8490
SR Roberts Inc.	Monica Rasmussen	(800) 626-1132
AIG Technology	Robert Satcher	(888) 457-8879

W-2 Reporting for 2007

Electronic filing

- Employee W-2 copies – The system prints the entire “4-up” employee form on blank, perforated W-2 stock with instructions on the back, one page per employee. Form copies B, C, and 2 will print in the 4 corners of the page. **Form # L4BL**

There is also an option to print on pressure sealed mailer forms. These are “4-up” (4 corner) forms that print on Z-fold type legal size stock. **Form # PS1289**

- For Federal/State filing\*, the Infinite Visions system produces a data file in the required EFW2 (formerly MMREF-1) format for transmission to SSA and state agencies.

To file electronically, you must register with SSA for a PIN and a password. To register, select one of the following:

- SSA Employer Services Online (ESO) Internet site at <http://www.ssa.gov/bsowelcome.htm>
- SSA Employer 800 Number at 1-800-772-6270

## 1099 Reporting for 2007

### Electronic filing

- Payee copies of **1099 MISC** - The system prints the entire “2-up” form on blank, perforated 1099 stock with instructions on the back, one page per payee. **Form # LMBL**
- Payee copies of **1099 INT** - The system prints the entire “3-up” form on blank, perforated 1099 stock with two Copy B's and instructions on bottom third, one page per payee. **Form # L9BL**
- For Federal/State filing\*, the Infinite Visions system produces a 1099 data file in the required format.

You must apply by filing **Form 4419** at least 30 days before the due date of the returns in order to file 1099's electronically.

\*For specific reporting instructions, refer to the appropriate federal or state agency:

- **W-2s** - Social Security Administration [www.ssa.gov/employer/](http://www.ssa.gov/employer/)
- **1099's** - Internal Revenue Service [www.irs.gov](http://www.irs.gov)